

# OPEN EYE GALLERY

## Submission Guidelines

Please read all of the details in this document before filling in and sending us your proposal.

Please include an appropriate Stamped Addressed Envelope if you would like your material returned and require it to be returned by a particular date, please specify this in your covering letter

Make sure you include your full contact details and clearly label all of the material that you send us with your name

Open Eye Gallery is open to receiving exhibition proposals from artists and curators. We welcome artists from any stage of their career to share their ideas with us; we are always interested to hear about your work and new projects.

With the support of the **Brian Mercer Charitable Trust** we are proud to present a series of three annual exhibitions to show the most compelling work received through our on-going call for Exhibition Submissions. We are particularly interested in receiving work from early career and emerging photographers based in the North West of England. **Open** provides a platform for displaying new work, particularly from emerging practitioners, and a forum for discussion thanks to a rich programme of public events unfolding throughout the duration of the exhibition.

For the first exhibition in the series, titled **Open 1** (2015), Open Eye Gallery's curatorial team selected six artists whose work is thematically grouped around ideas of social portraiture.

For **Open 2** and **Open 3** we are particularly keen to receive submissions from emerging practitioners with interesting projects that would benefit from the support of our staff and gallery

**Open 2** will be exhibited in 2016.

**Open 3** will be exhibited in 2017.

Please be aware of the following:

- As we are part of broad networks of curators and galleries operating internationally, it is possible that we shall pass information on about artists we meet as appropriate for other opportunities.
- The Open Eye Gallery Programme Team meet four times a year to review submissions. Please make sure that your submission meets one of the following deadlines: **31<sup>st</sup> January, 30<sup>th</sup> April, 31<sup>st</sup> July or 31<sup>st</sup> October.**

**Today's date**

**Name**

**Address**

**Postcode**

**Telephone**

**Website**

**Email**

**Join mailing list:**    Yes    No

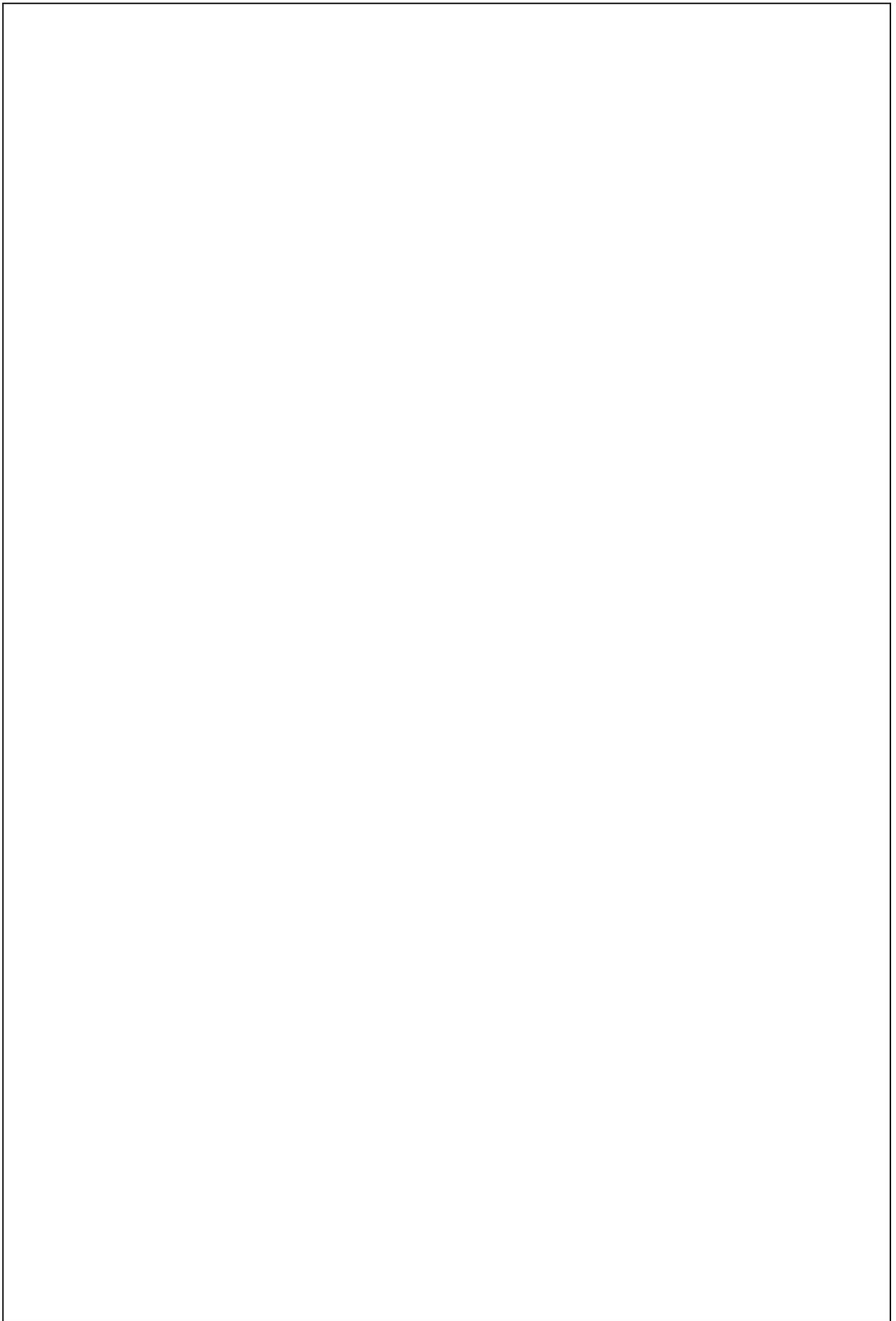
**Proposing:**                    Group Exhibition                    Solo Exhibition

**Proposed exhibition title:** \_\_\_\_\_

1. Please give details about your work and/or ideas with relevant practical and conceptual information and please make sure it fits in provided fields:

- Description of your **proposal and/or artist statement**, accompanied by a budget where appropriate.
- How it **relates to Open Eye Gallery**, its programme, its location and its vision.
- **Practical detail** about how you would like to show your project, and why you think the presentation is relevant to the work and ideas (**logistical and theoretical aspects** of the exhibit)
- What is your **target audience**, how your work can engage them.

Artist/curatorial proposal:



**2. Please attach visual material to represent your work in the following ways:**

- Max.10 still images (JPG, TIFF) **on a CD, printed or a attached to the email, or Dropbox link**
- **or** a PowerPoint presentation
- **or** 2 videos/screenshots of installation **on DVD or as digital file** (AVI, Quicktime or PowerPoint)
- **or** 2 links to material shown on websites (html, Flash)

Please send the material in a format that you think most clearly demonstrates your work and ideas and **make sure that it is compatible with MAC.**

All slides of digital images must be numbered and identified with an **accompanying list indicating title, date, medium and dimensions.**

**3. Please attach an up-to-date copy of your CV.**

**4. If applicable, please include relevant written reviews or articles with your submission, no more than 5 A4 sheets.**

***Review Process:***

As stated above, the Open Eye Programme team review the submissions four times per year. Please allow adequate time for the review process (at least 3 months). We endeavour to respond to every submission. *Please note that a request for further material does not guarantee an exhibition.*

Because of the volume of submissions we are unable to acknowledge receipt of each submission.

This is a free opportunity.

**5. Send your material by post to:**

**SUBMISSIONS  
Open Eye Gallery  
19 Mann Island  
Liverpool Waterfront  
Liverpool  
L3 1BP**

**6. OR email your material to:**

**thomas@openeye.org.uk**

Please use the email subject title as **Open Eye Gallery Submission.**